

**OSF SAINT FRANCIS MEDICAL CENTER
DISASTER PREPAREDNESS**

**REGION 2 HEALTHCARE COALITION MEETING
April 3, 2015**

I. CALL TO ORDER

The Region 2 Healthcare Coalition (R2HC) meeting was called to order by Troy Erbentraut, Disaster Preparedness Manager at 10:06 a.m.

II. ATTENDANCE

MEMBERS PRESENT

Atchley, Nuiel	Graham Hospital
Ballard, Maggie	UnityPoint Health Proctor
Barclay, Aaron	Advocate BroMenn Medical Center
Baron, Steve	OSF Saint James Hospital
Beagle, Tobey	Pekin Hospital
Brodbeck, Jeff	OSF Saint Elizabeth Medical Center
Caho, Darrell	Hopedale Medical Complex
Clinton, Lisa	St Margaret's Hospital
DelMastro, Kevin	OSF Saint Francis Medical Center
Easton, Ryan	McLean County Health Department
Epping, Mike	Illinois Department Public Health
Erbentraut, Troy	OSF Saint Francis Medical Center
Ferguson, Dylan	McDonough District Hospital
Kennon, Shana	OSF Holy Family Medical Center
Kruger, Kurt	Hammond Henry Hospital
Loeffelholz, Al	Genesis Illini Medical Center
Matson, Julie	OSF Saint Francis Medical Center
Mull, Trent	UnityPoint Health Trinity
Neumann, Lisa	St. Mary's Hospital Streator
Ruban, Bobbi	Illinois Valley Community Hospital
Scherr, Barb	Advocate Eureka Community Hospital
Scott, Greg	McLean County EMS
Simmons, Shay	McLean County Health Department
Springer, Richie	Galesburg Cottage Hospital
Stecher, Tom	UnityPoint Health Methodist
Stokes, Melissa	UnityPoint Health Proctor
Tippett, Dale	OSF Saint Francis Medical Center
Trau, Deb	OSF Saint Francis Medical Center
Wood, Deb	Perry Memorial Hospital

MEMBERS ABSENT

Dr. John Warner Hospital
Mercer County Hospital
OSF Saint Joseph Medical Center
OSF Saint Luke Medical Center
OSF Saint Mary Medical Center
OSF Saint Paul Medical Center

III. APPROVAL OF MEETING MINUTES

- A. Meeting minutes approved with two corrections.
- IV. UPDATE FROM STATE WIDE RHCC MEETING
 - C.-2. CPG'S wasn't electronically sent out
- V. COALITION WORK PLAN
 - A.-2. A copy of Essential Services list wasn't electronically sent out

IV. UPDATE FROM STATE WIDE RHCC MEETING

- 1. There are still a few hospitals under the 90% goal bed count.
- 2. Send Dan Lee a copy of you hospital bed count via-email.
- 3. There is a statewide updating drill scheduled for some time in May.
- 4. Troy needs a contact person for Dr. John Warner Hospital they're not updating their bed count. If any member has contact information for someone from that hospital please submit it to Troy.
- A. eGRAMS/GRANTS
 - 1. There will be more grant opportunities coming up so this section will be left on the Agenda.
 - 2. The federal government released an Ebola grant, the state applied for grant B for EVD Preparedness. The four treatment centers in Chicago and the treatment center in Champaign will receive so much of the funds. The left over money was sent out for Ebola purposes and was divided up between the Ebola assessment hospitals and Regional Coalitions.
 - 3. There may be another grant you'll apply for through Egrams and those coalition dollars are for EMS, Preparedness and PPE.
 - 4. If you would like a copy of the ASPR guidance please contact Troy.
- B. BURN SURGE TTX
 - 1. The drill was more informational and helpful then the last.
 - 2. Send back your survey feedback via-email.
- C. CEMP
 - 1. The quarterly reports for 2nd and 4th quarters are due by July 30.
 - 2. The RHCC are the only ones that have to complete all four quarters.
 - 3. The hospital report with your hospital contact information needs updated.

4. Troy will be sending out an email with a link attached to be helpful and easier to get to the Coalition groups on CEMP. If you need access to CEMP please contact him.
5. They're looking into not making IMATS a requirement; information on this will come at a later date.

V. COALITION WORK PLAN

A. ESSENTIAL SERVICES

1. Not much to report but it needs cleaned up and they are hoping to have it done within the next few weeks.

B. COMMUNICATIONS

1. Completed, and it has been made user friendly.
2. If you want to give your input on changing the time or days for the Starcom drills please contact Kevin. Once everyone gives there feedback the plan will get updated and it will be reviewed and discussed at the next meeting.

C. EVACUATION

1. During their last meeting the sections have been identified and discussed and have been divided between the committee to work on. Once they're completed they have until May 1st, 2015 to get the information into Steve Baron. Once the information is received the first draft will be ready for view at the next meeting.

D. PLANNING AT-RISK

1. They're currently working on the draft and a planning matrix. They also have a conference call scheduled April 14, 2015 to work more on the plan.
2. Bethanie also would like for anyone interested in helping with this committee please email her with your name contact information.

E. REGION 2 DISASTER PLAN

1. Once the template for the TIC-P and the Surge Annex is received it can be added to the plan. Kevin will send Troy a copy and once he review it he'll email the information to the coalition to confirm that everyone's information has been updated.

VI. REGIONAL INFORAMTION

A. STARCOM INFO/DRILLS

1. During the meeting everyone agreed not to make any changes to the drills schedule, it will continue to be on every first Tuesday of every other month at 9am.
2. The next meeting is scheduled for May 5, 2015 9am.

B. EVD UPDATE

1. The grant money has been sent.
2. There was a regional plan developed for EVD.
3. There are four treatment hospitals in located in Chicago, IL. OSF Saint Francis Medical Center will be the Ebola resource hospital but it's currently still in the making. They're currently reviewing the regional draft and once it has been approved Troy will send a copy via-email to the coalition.

C. REGIONAL DRILL-DATES/SCENARIOS

1. The drill dates were given out during the meeting. Quad Cities drill is April 14, 2015, Peoria drill April 15, 2015, I-80 drill April 16, 2015 and Bloomington drill April 17, 2015.
2. The drills will be done via webinar or by conference call.
3. Dan Lee will be providing the template for the AAR report like the one in the past.

D. HVA REVIEW

1. The entire file will be sent via-email from Troy to the coalition; if you have any comments about the document contact him. If there is no response back he will take it as they have been reviewed and approved.

VII. AROUND THE REGION-INFO TO SHARE

- A.** Bureau and Putnam County has a functional drill scheduled for June 24, 2015. They're going to do more in communication in areas that potentially would have limited service and will have to communicate with other counties.
- B.** Peoria Area EMS Office has a few changes Dale Tippett is now the EMS Coordinator and Julie Matson is now the Trauma/EMS Manager. The department also has some educator positions available.
- C.** Rock Island has an active shooter drill scheduled for May 13, 2015. It's going to be held at night and they're going to receive up to 24 patients. The arsenal drill will be utilizing all military people. There's also a big exercise that will be starting at 6pm. The hospitals participation would go about an hour and a half with victims including medforce flying in.
- D.** Unity Point Health Trinity is opening a new Emergency Department. They'll be utilizing both Emergency Departments the last that day until all of their patients have been discharged; all of this will take place May 19, 2015. There will be radio testing because their adding an 800 megahertz system. They have done some radio testing in the new ER with Starcom and it went ok they just couldn't reach anyone on B-EMS. Kevin will send an email to Medcom about their communication error.

- E.** Illinois State University hosted an active shooter drill on March 30, 2015. ISU will be tearing down two older residence halls and turning them over to McLean county responders to do an active shooter and hostage rescue drill. One volunteer (roleplayer) created an accountability issue but it was quickly resolved (she was told to "hide" from the bad guys and did too good of a job hiding). This was one of the largest full-scale exercises the county has staged, with approximately 225 participants fire, police, and county sheriff, state police, coroner, EMA, student health services and university safety/security personnel. Greg Scott will be resigning from his position; he will be relocating to Texas.
- F.** Peoria County has their full scale exercise scheduled for September 29, 2015. All three hospitals Pekin, Advocate Eureka, and Hopedale will be participating. The catastrophic event will take place at Caterpillar. This will be one of the largest casualty disasters. They're still looking for controllers, observers and evaluators to help. All hospitals will receive patients for this event and at the end they're going to transition the drill into the state incident manage team where they will write a full IEP.
- G.** Ottawa is having a Pediatric mass casualty active shooter drill on May 1, 2015.

VIII. OLD BUSINESS

- 1. The Crisis Standard of Care, there was only one person that participated. Springfield has one coming up; if you're interested in attending you can reserve a seat electronically. Troy and few others will be attending, if you would like to car pool with him please contact him ASAP.
- 2. The Integrated Public Health and Healthcare System Summit is on June 16-18, 2015 at Renaissance SchaumburgConvention Center Hotel in Schaumburg, IL. There was a hand out given during the meeting with this information. If you attend the Summit in June, you will not have to participate for the IPHA.

IX. NEW BUSINESS

- 1. The McLean County EMS/MCI committee has been working on several projects and the Alternate Care Sites has been their main focus. They were suggesting that the R2HC work on developing a region wide Alternative Care Site that would service the entire Region 2 area. The coalition is going to investigate on creating a regional ACS as a practical resource sharing establishing an MOU with the facility owner where the ACS will be set up.

X. ADJOURNMENT

Meeting adjourned at 11:51 a.m. by Troy Erbentraut, Disaster Preparedness Manager. The next meeting is scheduled for June 5, 2015 10 a.m. at the Disaster Preparedness Office.

Respectfully Submitted by:
Niki Lloyd
OSF Disaster Preparedness Secretary