

Lock Down Drills (Active Shooter Drills)

Reports of Active Shooter types of events are seen in the news on almost a weekly basis. We continue to prepare for emergency situations that could occur at our facilities by conducting our scheduled Lock Down Drills. This allows us to evaluate how we perform now. We need the cooperation and participation from everyone on campus the day of the scheduled Lock Down Drill.

As outlined in AVC "EMERGENCY PROCEDURES" in the section "VIOLENT OR CRIMINAL BEHAVIOR":

- If in a room or building and you hear gunfire, lock your door(s) from the inside if the door(s) can be locked, call campus security to describe what you heard and give them your building name and room number, turn off room lights (whether day or night), and then take shelter so that you are not visible through a window to anyone outside of the window. Remain sheltered in place until campus security notifies you to take other action.
- If outside a room or building and you hear gunfire, move away (RUN) from the gunfire if you can tell from where it is coming or if unsure seek a hiding place (HIDE) whether indoors or outdoors. Be prepared to fight (FIGHT) if discovered and your life or safety is in jeopardy.

FOR PURPOSES OF THE DRILL:

1. Pretend that you hear gunfire at the appointed times and take the precautions listed in the paragraphs above apart from calling campus security for this drill. Real active shooter lock downs typically remain in effect for hours.
REPEAT - Do not call campus security for the drill.
2. The drill will remain in effect for 15 minutes during which time faculty, staff, students, and visitors will be expected to take the actions listed above and not call any attention to themselves. At the end of the "All Clear" will be given and all can resume normal activities.
3. During both daytime and nighttime drills, Rave Mobile Safety will be utilized to announce the drills. However, do not wait for a text alert to begin the drills.
4. Los Angeles County Sheriff's Department and AVC personnel will act as rapid screeners of rooms to determine if there are non-participants. Los Angeles County Sheriff's Department employees will also conduct an Active Shooter exercise during our drill in which they will practice tracking and neutralizing a mock Active Shooter.
 - To those within hearing range of the apprehension, this activity will sound very real so be prepared.
 - If non-participation is discovered -- evidenced by business as usual in the room such as lights still on, noise from inside the room, people easily visible through the window, door handle being depressed on doors that can be locked from the inside -- during a rapid walk-thru of each occupied building on campus, the room number will be noted and the reason(s) for non-participation will be determined post drill.
5. The National Fire Protection Association's Standard 101 defines the Life Safety Code for all facilities including campuses.
 - Failure to participate in an emergency drill can result in fines being levied upon the District by OSHA as well as the fire marshal.
 - Los Angeles County Fire Code regulations governing fire safety, evacuation and lockdown plans and associated drills must be followed.
 - Individuals who resist, interfere, or disobey lawful orders of firemen or public officers (including law enforcement officers) are subject to citation or arrest.