

## **STAFF SENATE**

**Tuesday, October 20, 2015  
Meeting Minutes**

### **CALL TO ORDER**

The Tech Staff Senate was called to order by President Collins on Tuesday, October 20, 2015 at 10:00 a.m. in Room 202 of Baswell Techionery.

### **ROLL CALL**

#### **Senators Present:**

Sandra Anderson  
Regina Burris  
Brandi Collins  
Pam Cooper  
Shawna Davis  
Rhonda Fleming  
Brittany Flippo  
Luke Heffley

Danny Jones  
Margie Link  
Jeff Mumert  
Kim Newman  
Julia Pope  
Lindsey Riedmueller  
Ryan Taylor  
Roger Trusty

#### **Senators Absent:**

Amanda Handley  
James Higgs  
Debra Howard

Jeff Nichols  
Bettye Williamson

#### **Visitors**

Chief Josh McMillian  
Mr. Heath Whorton

The minutes from the October 7<sup>th</sup> meeting was distributed electronically and approved as written on October 20, 2015.

### **OLD BUSINESS**

Brandi Collins announced she is working on getting the staff senate election up and running on Blackboard real soon. Paper ballots will be available to those that had rather vote that way, by seeing Bettye Williamson in Facilities Management Office located at 2505 Red Hill Lane. Her phone number is 968-0317 and her email is [bwilliamson@atu.edu](mailto:bwilliamson@atu.edu) should you have any questions about where she's located.

Brandi Collins also announced the Board of Trustees approved the update to the Staff Senate Constitution by updating who is not eligible to vote nor serve on Staff Senate.

## **STAFF SENATE**

### **NEW BUSINESS**

Brandi Collins introduced Chief Josh McMillian and Mr. Heath Whorton (Emergency Manager). They informed us of emergency training and programs that are available to all departments on campus. To request training for your department or office, contact Heath Whorton in the Emergency Management Office at [mwhorton1@atu.edu](mailto:mwhorton1@atu.edu). He can come to your department/office and give a presentation on workplace preparedness and help you develop a plan for your area.

The Emergency Management office will be selecting two people from each building on campus to participate in a building managers program. These managers will be the contact person for first responders and will play a role in distributing safety and emergency information to the people in their buildings. They will be training the trainers first, in the spring, then training the building managers probably next fall. When asked about an active shooter drill in the future, we were told there are a lot of logistics to be worked out before that can take place. At this time, if there is an active shooter on campus you should call 911, not public safety. 911 will contact the proper authorities, and it could possibly take up to 14 minutes to see the alert on a CEON text/phone call. Remember this: A.D.D. - Avoid, Deny, Defend. Avoid confrontation; Deny access to your location; Defend yourself, as a last resort.

When asked about more lighting on campus, we were advised there is a committee that periodically walks the campus to assess the lighting needs. If anyone ever feels the need to be escorted to their vehicle at night, you should call the non-emergency number 968-0911 and public safety will be contacted to escort you. Also, the Rave Guardian mobile phone app was mentioned. ATU is in the process of acquiring this now. What this does is enhances safety on campus through real-time interactive features that create a virtual safety network of friends, family and public safety. You can add up to 5 people of who you want it to contact if you don't arrive to your destination by the time you set. Public Safety will let everyone know when this is up and running.

### **ADJOURNMENT**

The meeting was adjourned at 10:55 a.m. by President Collins.

Respectfully submitted,

Rhonda Fleming, Secretary