

BICS Special Investigator

The FBI, Security Division, Background Operations Security Section, Background Investigation Contract Services (BICS) Unit contracts with retired/former federal law enforcement investigators (1811) that have extensive background interview experience.

These Special Investigators (SIs) interview employees/candidate's, employers, associates, references and other individuals about employment history, lifestyle and activities, foreign travel, criminal and financial background, encounters with law enforcement, drugs and alcohol use and other personal information used to determine an individual's suitability to be granted a security clearance. Investigators review records to resolve issues or to establish the background, reputation, character, suitability or qualifications of the individual and then submit investigative reports with the results of each lead covered.

SIs work out of their residence and depending on the volume of work in their area, they could work full or part time. Full time work is more common in the major cities. The SIs are compensated by an hourly rate for their investigative time and travel time, and reimbursed for mileage, parking and other fees unless otherwise stated in the Basic Ordering Agreement (BOA) – which is renewed on an annual basis.

Minimum Qualifications

- Cannot have other employment that would interfere with conducting background investigations during regular work hours (M- F, 8:00 a.m. – 5:00 p.m.).
- Able to obtain and maintain a Top Secret Security Clearance
- Have a minimum of three (3) years prior experience in federal law enforcement investigative work
- Possess a valid driver's license
- Meet the requirements of the Basic Ordering Agreement (BOA)
- Have no perceived conflict of interest
- Currently have or willing to obtain a reliable internet service
- Possess a computer and printer (with scanning capabilities), not publicly accessible
- Have the ability to prepare investigative reports and to utilize the internet to send and receive BICS related matters

If you would enjoy being an investigator, meeting and interviewing people from all walks of life, we welcome you to consider coming back to work as a BICS contract Special Investigator. You may submit your resume and cover letter via email to apply2bics@fbi.gov, subject line should indicate "Resume". BICS will acknowledge receipt of your resume and respond via letter regarding the current hiring needs in your area. If we are not currently hiring in your area – we will keep your resume on record for one year. Please include your name, address, telephone number(s), and email address on your resume. For additional inquiries, please contact Supervisory Personnel Security Specialist Amanda Talley, atalley@fbi.gov.

